

Contract Trainer, Canine Enrichment Centre Full-Time Permanent

About Us

The Edmonton Humane Society (EHS) has been an animal welfare leader in the Edmonton community since 1907. We strive to be a model of excellence in the advancement of animal welfare and to lead the movement in creating a more humane world. EHS is a safe haven for thousands of homeless animals each year, providing veterinary treatment, behavioral rehabilitation, care, enrichment and rehoming. Beyond animal sheltering, we engage with the community through various programs and services to support happy, lifelong bonds between people and pets.

The Role

As a member of the Operations team and working in the Canine Enrichment Centre, the Contract Trainer will create, develop, and lead program training courses in both group and private sessions for dog owners to learn scientifically proven, positive reinforcement-based training techniques to grow and improve the lives of Canines through proper training and care.

Key Roles & Responsibilities

This position is responsible for a variety of duties as follows:

Delivering Training

- Teach group classes and private consultations while providing applicable homework, training plans, and feedback forms.
- Maintain Canine Enrichment Centre and other common training spaces to ensure safety and cleanliness for clients, animals, and co-workers.
- Assess dog behaviour when required to assign dogs to the correct training class. Ensure non-aversive techniques are used during training to ensure safety and welfare of animals and clients.

Delivering Dog Behaviour and Training Methodology Classes

- Update Dog Behaviour and Training Methodology course content as required.
- Assist with Dog Behaviour and Training Methodology student scheduling for practical shadow experience (group classes, private consults, daycare).
- Proctor final examinations.

Curriculum Development

- Create and maintain training curriculum while consistently ensuring content is up to date.

Administration

- Reply to email and telephone inquiries regarding behavior, training and Central Bark/Muddy Paws in a timely manner.
- Maintain accurate records, training calendar, and class postings in current software system.



Support and Maintain EHS Member and Public Facilities

- Maintain access codes, respond to incident reports, and keep membership database for Member-Exclusive Off-Leash Park (Central Bark) as well as the public Dog Wash (Muddy Paws).
- Remove waste from bins and refill with new bags while ensuring park remains clean at all times.
- Perform vaccination checks for member database base as required.

Education and Requirements

- High School Diploma or equivalent
- Completion of Dog Behaviour Training and Methodology (DBTM) or equivalent

Skills and Abilities

As the ideal candidate you will have knowledge of and experience with companion animals. You have strong interpersonal communication skills including written and oral proficiency and have the ability to work in a computerized environment.

In addition, you will possess strong time management skills, the ability to work independently and as a part of a team and have exceptional customer service skills.

Compensation/Hours

Compensation: EHS offers a competitive Not-For-Profit compensation package which includes a strong work-life balance.

Hours: 40 hours a week; however, is expected to work hours as required to fulfill department responsibilities. Some evenings and weekends may be required.

How to Apply

If you are looking for a rewarding career in an exciting fast paced environment, then we invite you to forward your resume and salary expectations, in confidence, by email to hr@edmontonhumanesociety.com

The Edmonton Humane Society is an equal opportunity employer and we thank all applicants for submitting their resume. However, only those candidates considered for employ